



## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)  
"Shiksha Sadan", 17, Rouse Avenue, New Delhi - 110002

### SPEED POST

F-1248/Maint.Acad./A.E(E)/2017/

Dt. 24/04/2017

To,

M/s.....  
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.....

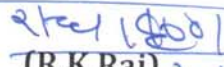
**Sub :- Limited Tender for Renovation of Room/Office of Chairman at 1<sup>st</sup> Floor in Shiksha Sadan Building.**

Sir,

The CBSE intends to get **Renovation of Room/Office of Chairman at 1<sup>st</sup> Floor in Shiksha Sadan Building**. The work shall be got executed through reputed and experience **Civil Contractors registered with CPWD/PWD/MES/MCD/PSU/Semi Govt./Govt. and reputed organizations**. The agency who has successfully completed one similar work costing to Rs. 4.00 Lac or Two works costing to Rs. 1.80 Lacs each during the last 03 years may only be apply along with an EMD of Rs.10,000/- in the form of DD/BD from any scheduled Bank with the Technical Bid. Interested Agency may quote their minimum workable rates in the enclosed Schedule of Work. Sealed Tender complete in all respect must be **submitted latest by 02/05/2017 up to 02:00 PM. & dropped in the Tender Box placed at Reception Counter, in Shiksha Sadan,17- Rouse Avenue, New Delhi-110002**. Sealed Tender shall be **opened on 02/05/2017 at 02.30 PM** in the presence of Tenderers who may like to be present.

Incomplete & conditional Tender shall summarily be rejected. The Secretary, CBSE, reserves the right to reject any or all the Tender without assigning any reason-thereof.

Your's faithfully,

  
(R.K Raj) 24/4/17  
Assistant Engineer (Estates)

(1)

**CENTRAL BOARD OF SECONDARY EDUCATION,  
Shikhsa Sadan Building, 17' Rouse Avenue, New Delhi - 110002.**

**INSTRUCTIONHS TO THE BIDDER**

1. Incomplete and conditional Tender shall be summarily rejected.
2. Rates are to be quoted in words and figures without any cutting/overwriting.
3. The agency should quote the rates after visiting the site and proper assessment of work.
4. Prescribed enclosures are to be attached with the Technical Bid.
5. Technical Bids and Price-Bids should be signed by the same Authorized Signatory.
6. Tenders are to be opened in one go in the presence of agencies who may like to be present.
7. Price Bid of those agencies who qualify the Technical Bid (Parameters /Eligibility Criteria of Work Experienced) shall be considered.
8. The Tenders shall be opened on 02/05/2017 at 02:30 pm in the presence of Tenders, who may like to be present.
9. Any additional information required by CBSE in r/o of the work experience shall be submitted by the Tenders within Three days, failing which the offer shall not be entertained.
10. Technical Bid received without of EMD of Rs. 10,000/- in the form of a Demand Draft/ Banker's Cheque shall be summarily rejected.

**(Signature of Authorized Signatory)  
With complete address and seal**

**Telephone No :** \_\_\_\_\_

**Mobile No :** \_\_\_\_\_

**Place :** \_\_\_\_\_

**Date :** \_\_\_\_\_

(2)

**CENTRAL BOARD OF SECONDARY EDUCATION,  
Shikhsa Sadan Building, 17' Rouse Avenue, New Delhi - 110002.  
Technical Bid**

**Last Date of Receipt of Tender: 02/05/2017  
Up to 02:00 pm**

**Name of the Work :- Renovation of Office/Chamber at 1<sup>st</sup> Floor in Shikhsa Sadan Building,  
17'Rouse Avenue New Delhi -110002.**

**1. Credentials of Tender :-**

(i) **Name of the Agency :** \_\_\_\_\_

(ii) **Office Address :** \_\_\_\_\_

**Telephone No :** \_\_\_\_\_

**E-mail ID :** \_\_\_\_\_

(iii) **Registration No. :-** \_\_\_\_\_

(iv) **Service Tax-Regd. No. :-** \_\_\_\_\_

(v) **PAN No. :-** \_\_\_\_\_

(vi) **TIN/Vat No.:-** \_\_\_\_\_

**2. Eligibility Criteria :-**

a) Two similar Completed works, costing not less than the amount equal to Rs. 3.60 Lacs of the estimated cost.

b) One similar completed work of aggregated cost not less than the amount equal to Rs. 4.00 Lacs of the estimated cost.\_

**3. Experience Last Three Years :- (Support with documentary evidence).**

S.No	Year	Name of the Organization	Cost of the Work (Executed)	Officer Concd. In the Organization with T. No	Period Form to
	2015-16				
	2014-15				
	2013-14				

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(ii). Present assignment in Hand : (Supported with documentary evidence).

a). \_\_\_\_\_

b). \_\_\_\_\_

c). \_\_\_\_\_

4. Particulars of EMD:-

Amount Rs. : .....

DD/BD No's : .....

Issuing Bank With Date of Issue : .....

Declarations:- All terms and conditions as mentioned in the Tenders are acceptable to me/us.

(Signature of Authorized Signatory)  
With complete address and seal

Telephone No : \_\_\_\_\_

Mobile No : \_\_\_\_\_

Place : \_\_\_\_\_

Date : \_\_\_\_\_

(4)  
**Terms and Conditions**

1. The work shall be executed as per the approved specifications and CPWD norms.
2. The work is time bound, hence time is the essence of the contract.
3. The work is to be completed within 07 days from award of work/receipt of work order.
4. All the materials shall be got approved from the Engineer-In-Charge before installation.
5. No T & P shall be provided by the Board.
6. Scaffolding shall be arranged by the Contractor.
7. The work shall be executed under the supervision of the Engineer-In-Charge.
8. The measurements shall be recorded jointly.
9. The Contractor will use approved branded **material ISO certified of reputed company.**
10. The rates quoted shall include all material, labour, transportation, all taxes, duties, testing, commissioning, supervision, tools, plants, wastage, sundries, scaffoldings as required mobilization demobilization, transportation etc. and nothing extra shall be payable on this account.
11. **Conditional Tender - Conditional Quotation are liable to be rejected.**
12. **SUBLETTING** - The contractor shall not, without the prior approval of the competent authority in writing sublet or assign to any other party or parties, the whole or any portion of the work under the contract. Where such approval is granted, the contractor shall not be relieved of any obligation or duty or responsibility which he undertakes under the contract.
13. **REMOVAL OF UNDESIRABLE PERSON(S)** - The contractor shall, on receipt of a requisition from the Engineer-in-charge, at once remove any person(s) employed by him on the work who, in the opinion of the Engineer- in-charge is unsuitable or undesirable at the site of the work.
14. **Cleaning**: The agency must ensure that the floor area in the corridors are kept neat and clean while working and all dismantled material is removed immediately and shifted to outside the CBSE building
15. **FIRM RATES :-**

**The rates quoted by bidder shall remain firm till completion of all works even during the extended period, if any, on any account what so ever. It is provided that the contractor shall not increase any of the rates, quoted in the quotation till the completion of work.**

16. **Inspection of Site:** -

The Contractor shall inspect and examine the Site and its surrounding and shall satisfy himself before submitting his tender as to the nature of the Site, the quantities and nature

of works and material necessary for the completion of the Works and the means of access to the Site, the accommodation he may require and in general shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect this quotation.

17. No interest shall be payable to the contractor on the Security Deposit furnished/ recovered from the contractor, by the CBSE.

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18. **MATERIALS :-**

All materials to be provided by the Contractor shall be in conformity with the specifications laid down in the contract and the Contractor shall, if requested by the Engineer- in-Charge, furnish proof to the satisfaction of Engineer- in-Charge in this regard.

19. **Labour:-**

- a) All the workers or employees deployed by the contractors shall be considered the employees of contractor and Board shall not have any liability what so ever in nature in regard to such workers/employees.
- b) The Contractor shall pay to labour employed by him directly wages not less than fair wages as per Minimum Wages Act. Fair Wage' means wages, which shall include wages for weekly day of rest and other allowances whether for time or piece work, after taking into consideration prevailing market rates for similar employment in the neighborhood but shall not be less than the minimum rates of wages fixed under the payment of Minimum Wages Act.
20. The Contractor shall comply with the provisions of the payment of Wages Act, 1936, Minimum Wages Act, 1948, Employers' Liability Act, 1938. Workmen's Compensation Act, 1923, Industrial Disputes Act, 1947, Maternity Benefit Act, 1970 or any modification thereof or any other law relating thereto and rules made there under from time to time.

~~21.~~ **Urgent Works :-**

If any Urgent work (in respect whereof the decision of the Engineer-in-Charge shall be final and binding) becomes necessary and Contractor is unable or unwilling at once to carry it out, the Engineer- in-Charge may by his own or other workpeople carry it out, as he may consider necessary. If the urgent work shall be such as the Contractor is liable under the contract to carry out at his expenses, the expenses incurred on it by the Board shall be recoverable from the Contractor and be adjusted or set off against any sum payable to him.

22. In case of delay, a penalty @1% per week shall be levied subject to a max of 5%.

23. In case of poor workmanship, the Board shall have the right to rescind the contract and get the work executed through any other agency at the risk & cost of the defaulting contract.

24. In case the work is kept suspended without any valid reason, the Board shall be free to get the remaining work executed through any other agency.

25. The contractor shall be required to provide adequate safety for its workers and the Board shall not be accountable to any kind of injury/accident at site.

26. **Bid Security (EMD) :-**

- 26.1** The Tenderer shall pay of Rs. 10,000/- (Rupees. Ten Thousand Only) towards Earnest Money Deposit (EMD) along with the Tender in the form of Crossed Demand Draft payable to "The Secretary, " CBSE, Delhi.

**26.2 (A).** Bid securities of the unsuccessful bidders shall be returned to them after expiry of final bid validity and latest on or before the 30<sup>th</sup> day after the award of the contract.

**(B).** Bid Security of successful bidder shall be deducted as defect liability and shall be released after one year.

**26.3** The Tenders without EMD or partial EMD shall be summarily rejected.

**26.4** Earnest Money to successful tenders shall be adjusted in the security deposit.

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27. **Security Deposit** :- 5% amount shall be retained as security for a period of 06 months as defect liability. In case no defect is observed the same shall be released.

28. **Payment Terms** :- No running payment shall be made only final payment will be released to the agency on the basis of actual work done.

29. 10% deviation in quantities would be permitted with obtaining written prior permission from the Board.

30. Extra item if any would be paid on market analyzed rates but the work must be executed with prior approval of Engineer-In-Charge.

31. Income Tax shall be deducted as per rule.

32. Jurisdictions the Court of Delhi.

33. In case of any dispute decision of Secretary, CBSE will be final and binding on both the parties.

**(Signature of Authorized Signatory)**  
**With complete address and seal**

**Telephone No :** \_\_\_\_\_

**Mobile No :** \_\_\_\_\_

**Place :** \_\_\_\_\_

**Date :** \_\_\_\_\_

**Name of Work :- Renovation Office/Chamber of Chairman (CBSE).**

**Location :- Shiksha Sadan Building, 17' Rouse Avenue, New Delhi - 110002.**

### **Schedule of Work**

S.No	Sub-heads and item of work	Qty	Unit	Rate Per Unit
1	Providing and fixing and applying plaster of paris (POP) false ceiling consisting of frame work made of special section power pressed frame MS sheet and galvanized in accordance with coating 600 as per is 227 consisting of angle hanger of 25x25x0.5mm thick of required length one and fixed to ceiling on existing hanging arrangement and other end fixed to ceiling with self-drilling screws to G.I. channels 45x15x0.9mm running @ 1200 c/c to which ceiling section 0.5mm thick bottom wedge of 80mm with tapered flange of 26mm each fixed with self-tapping screws running in a direction perpendicular to G.I. channel fixed with self-tapping screw @ 550 c/c and perimeter angle 27x27x0.5mm fixed to wall with rawl plug @ 450c/c providing and fixing G.I. wire mesh weighing 1.1kg/sqm (min) fixed to wedge shaped ceiling section and applying POP (Calcium sulphate semi hydrate verity) to wire mesh of thickness no less than 25mm finished smooth to line and level including necessary support scaffolding etc. as reqd.	36	M <sup>2</sup>	
2	Providing and applying plaster of pairs (Super	80		



	fine quality of Sakarni, Shri Ram Nirman or equivalent) over plastered surface to make it even and smooth complete as per direction of Engineer-in-charge.		M <sup>2</sup>	
3	Providing & fixing 8.00mm thick Pergo Laminated solid hard wood flooring providing fixing an underlay of polyfild and polythine. Each plank to measure 150mm in width & 8mm in thickness, etc. complete all respects as per direction of Engineer-in-Charge.	36	M <sup>2</sup>	
4	Providing , making & fixing in position 35 mm thick glazed shutters with ornamental frame of size 70 mm and ornamental molded intermediate horizontal & vertical sash bars 32 mm widex32 mm thick and internal wooden paneling 32 mm thick and 5.5 mm thick clear glass panes fixed with molded beading as approved designs with necessary Stain Less Steel fittings such as butt hinges 75x25 mm, tower bolt 150 mm with steel screw etc. Complete as per direction of the Engineer In charge.	5.50	M <sup>2</sup>	
5	Providing first class teak wood work in frames of doors, windows, clerestory windows and other frames, wrought frames and fixed in position with hold fast lugs or with dash fasteners of required dia & length (hold fast lugs or dash fasteners shall be paid for separately a)First Class teak wood	0.25	Cubic mtr	

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6	Providing and Fixing Ultra-modern recess mounting luminaire suitable for fird ceiling MS Housing with high brightness LED light make	10	Each		
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	Havells, Model Venus etc. complete as per direction of Engineer-In-charge.				
7	Providing and Fixing double scaffolding system (Cup lock type) on the exterior side, up to seven story height made 40 mm dia M.S tube 1.5 m centre to centre, horizontal & vertical tubes joining with cup & lock system with M.S tubes, M.S tube chalis, M.S clamps and M.S staircase system in the scaffolding for working platform etc. and maintaining it in a serviceable condition for the required duration as approved and removing it thereafter. The scaffolding system shall be stiffened with bracings, runners, connection with the building etc. whatever required for inspection of work at required locations with essential safety teatures for the workmen etc. complete as per direction and approval of Engineer-In-Charge. The elevation area of the scaffolding shall be measured for payment purpose. The payment will be made one irrespective of duration of scaffolding.	60	Sq. M		
8	Dismantling doors, window and clerestory window (steel or wood) shutter i/c chowkh ats, architrave, holdfasts etc. complete stacking within 50 meters lead.	08	Each		
	<b>Amount of Rs.</b>				
	<b>In Words :</b>				
	<b>In Figure :</b>				

**Accepted by me**  
**Sign. of Prop./Manager**  
**Seal of firm**

Telephone no's. \_\_\_\_\_

**Place :** .....

**Date :** .....

## Detail of specifications of Items

**Name of Work :- Renovation Office/Chamber of Chairman (CBSE).**

**Location :- Shiksha Sadan Building, 17' Rouse Avenue, New Delhi - 110002.**

S.No	Sub-Heads and Item of work
1	Providing and fixing and applying plaster of paris (POP) false ceiling consisting of frame work pressed frame MS sheet and galvanized in accordance with coating 600 as per is 227 consisting thick of required length one and fixed to ceiling on existing hanging arrangement and other end screws to G.I. channels 45x15x0.9mm running @ 1200 c/c to which ceiling section 0.5mm thick tapered flange of 26mm each fixed with self-tapping screws running in a direction perpendicular tapping screw @ 550 c/c and perimeter angle 27x27x0.5mm fixed to wall with rawl plug @ 450 mesh weighing 1.1kg/sqm (min) fixed to wedge shaped ceiling section and applying POP (Calcium to wire mesh of thickness no less than 25mm finished smooth to line and level including necessary reqd.
2	Providing and applying plaster of pairs (Super fine quality of Sakarni, Shri Ram Nirman or equivalent) make it even and smooth complete as per direction of Engineer-in-charge.
3	Providing & fixing 8.00mm thick Pergo Laminated solid hard wood flooring providing fixing an u Each plank to measure 150mm in width & 8mm in thickness, etc. complete all respects as per direction
4	Providing , making & fixing in position 35 mm thick glazed shutters with ornamental frame of size intermediate horizontal & vertical sash bars 32 mm widex32 mm thick and internal wooden pane thick clear glass panes fixed with molded beading as approved designs with necessary Stain Less 75x25 mm, tower bolt 150 mm with steel screw etc. Complete as per direction of the Engineer In
5	Providing first class teak wood work in frames of doors, windows, clerestory windows and other in position with hold fast lugs or with dash fasteners of required dia & length (hold fast lugs or separately a)First Class teak wood
6	Providing and Fixing Ultra-modern recess mounting luminaire suitable for fird ceiling MS Housing make Havells, Model Venus etc. complete as per direction of Engineer-In-charge.
7	Providing and Fixing double scaffolding system (Cup lock type) on the exterior side, up to seven s tube 1.5 m centre to centre, horizontal & vertical tubes joining with cup & lock system with M.S tube and M.S staircase system in the scaffolding for working platform etc. and maintaining it in a service duration as approved and removing it thereafter. The scaffolding system shall be stiffened with br the building etc. whatever required for inspection of work at required locations with essential saf complete as per direction and approval of Engineer-In-Charge. The elevation area of the scaffolding purpose. The payment will be made one irrespective of duration of scaffolding.
8	Dismantling doors, window and clerestory window (steel or wood) shutter i/c chowkh ats, and stacking within 50 meters lead.

**(Radha Krishan)**  
**Assistant Engineer(Estates)**