

Gram: CENBOSEC, Delhi – 92
E-Mail: cbsedli@nda.vsnl.net.in
website: www.cbse.nic.in



Phone: 22509256-59
Fax: 22515826

CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI – 110 301

No. CBSE/Aff./Circular/2013/606680

September 12, 2013

Circular No. 15

All the Principals of the Schools
affiliated to the CBSE, Delhi

Subject: Verification of Enrollment of Schools by Surprise Inspection reg.

Dear Sir/Madam,

As you are aware that Online submission of details of candidates is under process for Class X and XII examination, 2014. In this connection, your attention is drawn to Affiliation Bye-laws Rule Nos.13.12 (i) and (ii), the extract of the same is as under:

"Rule No. 13.12 (i), 'It is mandatory for a school affiliated to Board to follow the Examination Bye-laws of the Board in toto;

Rule No.13.12 (ii), No affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examination."

In order to ensure that all the candidates who have been registered are actually attending the schools regularly, the Board has decided to conduct surprise inspections of schools to verify the attendance of students appearing for Board's Class X & XII Examinations, therefore, schools are required to advise the candidates to attend the school regularly.

In case large number of candidates are found absent in schools during inspection without valid reasons, the Board is contemplating to take the following strict action against erring schools:

1. The Board may restrict the number of students to the extent present on the day of inspection.
2. Defaulter schools may be downgraded to secondary level.
3. The students not found present, without valid reason, on the day of inspection may not be able to appear in the examination.
4. In extreme violation of rules, the school may be disaffiliated from the Board.

The above requirement of compulsory attendance by each student may also be brought to the notice of the parents and they may be advised to send their wards regularly to schools to avoid action as stipulated above. The parents may further be advised to ensure that they are sending their wards to the schools which are affiliated to the Board. The latest list of affiliated and disaffiliated schools is available on Board's website www.cbse.nic.in

The above decision of the Board is notified to all the CBSE affiliated schools with the approval of Competent Authority of the Board.

Yours faithfully,



(U.C. Bodh)

Deputy Secretary (Aff.)

Copy for information and necessary action to:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi- 16.
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Institutional Area, Sector-62, NOIDA-201307.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi- 110054.
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector-9, Chandigarh- 160017.
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim- 737101.
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar-791111
7. The Director of Education, Govt. of A&N Islands, Port Blair- 744101.
8. The Director of Education, S.I.E., CBSE Cell, VIP Road, Junglee Ghat, P.O. 744103, A&N Islands.
9. The Secretary, Central Tibetan School Administration, S S Plaza, Community Centre, Sector 3, Rohini, Delhi-85
10. All the Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board
11. The Education Officers/ AEOs of the Academic Branch, CBSE.
12. PS to Director (IT) with the request to put this circular on the CBSE website.
13. The Research Officer (Tech.), CBSE, Rouse Avenue with request to put this circular on the CBSE Academic website.
14. The Joint Director, Academic & Vocational Branch, CBSE
15. The Library and Information Officer, CBSE.
16. PS to Chairman, CBSE
17. PA to Secretary, CBSE
18. PS to CE, CBSE
19. PS to Director (Acad. & Trg.)
20. PS to Director(Special Examinations)
21. PS to Director (Edusat and Vocational Education)
22. PRO, CBSE.