## User Manual to register for CBSE Heritage India Quiz - 2022

1. This is Home Page. Click on *Continue* button to go to Login Page.



- 2. School must use LoC credentials to login.
- 3. Please read *General Instructions*. Link for the same is given at the bottom of the page.



4. After login, registration screen will be displayed as seen below:

Central Board of Secondary CBSE Heritage India Quiz - 3	Education 2022									(+) Logout
			<u>CBSE HERITAGE IN</u>	<u>DIA QUIZ - 2022 REGI</u>	STRATION					
SCHOOL'S NAME						AFFILIATION NUMBER				
ST.COLUMBAS SCHOOL ASHO	OK PLACE NEW DE	ïLHI				2730144				
Class										
Select		✓ ADD								
			YOU CAN REGI	STER MAXIMUM 3 STUD	<u>)ENTS</u>					
S NO CLASS	NAME	SCHOOL CODE	AFFILIATION NO	SCHOOL NAME	SERIAL NO	CATEGORY	GENDER	REG	ACTION	

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5. Select *Class* of student you wish to register from the drop down box. After selecting the 'Class', Serial No. input box appears on the screen. Enter Serial Number of the student in the input box as shown below. List of students appears in the input box. Select a student from the list and a click on "ADD" button to add the details of the student.

	CBSE HERIT	TAGE INDIA QUIZ - 2022 REC	SISTRATION				
SCHOOL'S NAME				AFFILIATION NUMBER			
ST.COLUMBAS SCHOOL ASHOK PLACE NEW	DELHI			2730144			
Class IX	Serial No.	ADD					
	00001 (ANMOL) 00002 (ISHANT)	AXIMUM 3 STU	<u>DENTS</u>				
S NO CLASS NAME	SCHOO 00003 (MOHD UBAID) 00004 (SAHIL AHMED)	SCHOOL NAME	SERIAL NO	CATEGORY	GENDER	REG	ACTION
	00005 (AMAL PHILIP ANIL)	•					

Activate Windows Go to Settings to activate Windows.

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6. When you click on "ADD" button, following alert box will appear. Click on **OK** button in the alert box.

How to upload a fil	Ajax AsyncFileUple <b>y Education</b> - 2022	o 🔊 Upload File	cbseit.in says Student Added Successfully		ок	file – yo	Font Awesome Icons	🖎 ASP.N	NET C# - The cl	» → Logout
			<u>CBSE HERITAGE IN</u>	DIA QUIZ - 2022 REGI	<u>STRATION</u>					
SCHOOL'S NAME					1	FFILIATION	UMBER			
ST.COLUMBAS SCHOOL ASH	HOK PLACE NEW DEI	LHI			2	730144				
Class IX		~ ADD								
			YOU CAN REGI	STER MAXIMUM 3 STUD	ENTS					
S NO CLASS	NAME	SCHOOL CODE	AFFILIATION NO	SCHOOL NAME	SERIAL NO	CATEG	GENDER GENDER	REG	ACTION	

7. Details of student get displayed in grid as show below in the screen.

Central B CBSE Her	oard of Sec itage India	ondary Educ Quiz - 2022	cation							G
				CBS	E HERITAGE INDIA QUIZ - 2022 REGISTRATION					
SCHOOL'S NAME AFFILIATION NUMBER										
ST.COLU	MBAS SCHO	OL ASHOK PL	ACE NEW DELHI			2730144				
Class Select			~	ADD						
					YOU CAN REGISTER MAXIMUM 3 STUDENTS					
S NO	CLASS	NAME	SCHOOL CODE		SCHOOL NAME	SERIAL NO	CATEGORY	GENDER	REG	ACTION
1	IX	ANMOL	85003	2730144	ST.COLUMBAS SCHOOL ASHOK PLACE NEW DELHI	00001	GEN	Male	Delhi	Delete
					NEXT & CONTINUE					

A school can register maximum of 3 students. Please follow steps 4 to 6 for addition of 2 more students. After addition of all the three students, click on "*NEXT & CONTINUE*" button to proceed further.

In case you wish to change the student, you may do so by deleting the data of this student with the **Delete** option as given in the Action column and then adding the new student with the '**ADD'** button.

8. Students Registration details will appear on the preceding screen as shown below. Read the instructions given in the *Note* below. Click on *"Proceed to Pay"* button to pay the registration fee.

Back to Previous Page



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CENTRAL BOARD OF SECONDARY EDUCATION

CBSE HERITAGE INDIA QUIZ - 2022

## PAYMENT DETAILS

REGISTRATION NO	SCHOOL NAME	AFFILIATION NO	CLASS NAME	AMOUNT
HIQ228500301	ANMOL	2730144	IX	₹300
HIQ228500302	Lakshay Bansal	2730144	XI	₹300
HIQ228500303	Japmann Singh Anand	2730144	XII	₹300
			TOTAL AMOUNT	₹ 900

PROCEED TO PAY

## Note:

You will be taken to payment gateway website for online payment. In case of any link break or network failure due to which your application status is not updated but amount is being debited from your account, then **DO NOT TRY PAYING FEE AGAIN**. You are also advised to not to change the payment mode if fee is already debited from your account.

Please send an email to cbseacad.hig@gmail.com concerned for updation of the application fee status along with application details. Also send the transaction details received from the bank concerned.
Please mention HQ 'Payment status not updated - your affiliation number' in the subject line of the email to resolve it faster.
Activate Windows

Go to Settings to activate Windows.

9. You will be directed to the payment screen to pay the requisite fee.

Рау through <b>EASYE</b>	smartHub: MI with HDFC Bank Credit Cards.	
Billing Information  Amount  Rs. 900.00	HDFC BANK DEBIT CARD     Select Debit Card Type	
Order No 93EFCB448A1287 ☆ Merchant	Card Number	
HDFC Test 522	Month Year CVV 2 Enter the characters visible in the box below Enter code 6 @ 1.3	
	PAY NOW	Activate Windows Go to Settings to activate Windows.

10. After successful payment, school will be directed back to the portal as the shown below. Using *Print* option, you can print the *Acknowledgement* page/Payment details.

		ACKNOW	LEDGEMENT						
The following students has been registered successfully for CBSE Heritage Quiz - 2022 for your school for round 1									
STUDENT DETAIL									
REGISTRATION NO	STUDENT NAME		SCHOOL NAME	AFFILIATION	IO SCHOOL CODE				
HIQ228500301	ANMOL	ST.COLUMBAS SCHOOL ASHOK P	ST.COLUMBAS SCHOOL ASHOK PLACE NEW DELHI		85003				
HIQ228500302	Lakshay Bansal	ST.COLUMBAS SCHOOL ASHOK PLACE NEW DELHI		2730144	85003				
HIQ228500303	Japmann Singh Anand	ST.COLUMBAS SCHOOL ASHOK P	LACE NEW DELHI	2730144	85003				
PAYMENT DETAIL									
TRANSACTION ID		TRANSACTION DATE	STATU	S	TOTAL AMOUNT				
93EFCB448A1287FCE9E6		2022-10-10	succes	8	₹ 900				

In case payment is failed school, can login again and do the payment. In case payment is deducted from the account but not updated on the portal, then send an email for updation of payment at email <u>cbseacad.hiq@gmail.com</u>. Registration will be treated complete only after successful payment of the registration fee.

11. Logout from the portal after completing the registration process.