CBSE | DEPARTMENT OF SKILL EDUCATION

Information Technology (SUBJECT CODE -802)

Blue-print for Sample Question Paper for Class XI (Session 2024-2025)

Max. Time: 3 Hours

Max. Marks: 60

PART A - EMPLOYABILITY SKILLS (10 MARKS):

UNIT NO.	NAME OF THE UNIT	OBJECTIVE TYPE QUESTIONS	SHORT ANSWER TYPE QUESTIONS	TOTAL QUESTIONS
		1 MARK EACH	2 MARKS EACH	
1	Unit 1 : Communication Skills- III	1	1	2
2	Unit 2 : Self-Management Skills- III	2	1	3
3	Unit 3 : ICT Skills- III	1	1	2
4	Unit 4 : Entrepreneurial Skills- III	1	1	2
5	Unit 5 : Green Skills- III	1	1	2
TOTAL QUESTIONS		6	5	11
NO. OF QUESTIONS TO BE ANSWERED		ANY 4	ANY 3	07
	TOTAL MARKS	1X4=4	2X3=6	10 MARKS

PART B - SUBJECT SPECIFIC SKILLS (50 MARKS):

UNIT NO.	NAME OF THE UNIT	OBJECTIVE TYPE QUESTIONS	SHORT ANS. TYPE QUES I 2 MARKS	SHORT ANS. TYPE QUES II 3 MARKS	DESCRIPTIVE/ LONG ANS. TYPE QUESTIONS 4 MARKS	TOTAL QUESTIONS
		EACH	EACH	EACH	EACH	
1	Unit -1 : Computer Organization	7	1	0	0	8
2	Unit -2 : Networking and Internet	7	1	0	1	8
3	Unit-3: Office Automation Tools	6	1	1	1	9
4	Unit-4: RDBMS	6	1	1	1	10
5	Unit-5: Fundamentals of Java	6	1	1	2	10
TOTAL QUESTIONS		32	5	3	5	45
NO. OF QUESTIONS TO BE ANSWERED		26	Any 3	Any 2	Any 3	34
	TOTAL MARKS	1x26=26	2x3=6	3x2=6	4x3=12	50 MARKS

CBSE | DEPARTMENT OF SKILL EDUCATION

INFORMATION TECHNOLOGY (SUBJECT CODE -802)

Sample Question Paper for Class XI (Session 2024-2025)

Max. Time: 3 Hours

Max. Marks: 60

General Instructions:

- **1.** Please read the instructions carefully.
- 2. This Question Paper consists of 24 questions in two sections Section A & Section B.
- **3.** Section A has Objective type questions whereas Section B contains Subjective type questions.
- 4. Out of the given (6 + 18 =) 24 questions, a candidate has to answer (6 + 11 =) 17 questions in the allotted (maximum) time of 3 hours.
- 5. All questions of a particular section must be attempted in the correct order.

6. SECTION A - OBJECTIVE TYPE QUESTIONS (30 MARKS):

- i. This section has 06 questions.
- ii. There is no negative marking.
- iii. Do as per the instructions given.
- iv. Marks allotted are mentioned against each question/part.

7. SECTION B – SUBJECTIVE TYPE QUESTIONS (30 MARKS):

- i. This section contains 18 questions.
- ii. A candidate has to do 11 questions.
- iii. Do as per the instructions given.
- iv. Marks allotted are mentioned against each question/part.

SECTION A: OBJECTIVE TYPE QUESTIONS

	marks)				
i	Reading and listening to someone are examples of information.	1			
ii	Do you think people living in hill stations can skip taking bath for many days?	1			
	(a) No, irrespective of the climate, one should take a bath regularly.				
	(b) Not taking bath for many days is acceptable for people staying in cold				
	climate.				
	(c) If you wipe yourself with a wet cloth, that is enough.				
iii	Networking helps you to make dependable and trusted friends with whom	1			
	you can:				
	(a) share expertise and skills				
	(b) seek and provide support in difficult times				
	(c) inform and be informed about new opportunities				
	(d) All of the above				
iv	Which shortcut key is used to create a new document?	1			
	(a) Ctrl+ c				
	(b) Ctrl + n				
	(c) Ctrl + m				
	(d) Ctrl + d				
V	State true or false: Independence means one's ability to work alone and have	1			
	the confidence to make one's own decisions.				
vi	Who is responsible for the success of green economy in the country?	1			
	(a) Government				
	(b) Social Workers				
	(c) Individual citizens				
	(d) All of the above				
22 .	Answer any 5 out of the given 7 questions (1 x 5 = 5 marks)				
i	are the physical components of a computer like a motherboard,	1			
	memory devices, monitor, keyboard etc.				
ii	It is a non-volatile primary memory.	1			
	(a) ROM				
	(b) RAM				
	(c) BOTH (a) & (b)				
	(d) None of the above				
iii	All the data stored in c drive of a computer is basically stored in	1			
	(a) Pen drive				
	(b) Hard Disk				
	(c) CD				
	(d) Both (a) & (c)				
iv	1024 bytes = Kilobyte (KB)	1			
	1024 KB = Megabyte (MB)				
	(a) 2, 2				
	(b) 1,1				
	(c) 0,0				
	(d) 3,3				
v	If the keyboard is not responding, try the following:	1			
-	(a) Check Connections	-			
	(b) Check for any Damage				
	(c) Change Batteries				
	(d) All of the above				
		1			

vii Wh (a) (b) (b) (c) (c) (d) Q3. Ans i The (a) (b) (b) (c) (a) (b) (b) (c) (c) (d) ii The (d) (c) (d) (c) </th <th>re smoothly, efficiently and effectively. ich of the following is not the features of computer. Speed Accuracy Command memory wer any 6 out of the given 7 questions (1 x 6 = 6 marks) e full form of ARPANET is: Advanced Research Projects Agency NET Advanced Research Power Agency NET Advanced Research Projects Agent NET Advanced Research Power Agency NET e term refers to malicious software (programs) designed the intention to affect the normal functionality by causing harm to the term, or with the intention of getting unauthorized access to the system or uying access to legitimate users of computing resources. Virus Malware Worm</th> <th>1</th>	re smoothly, efficiently and effectively. ich of the following is not the features of computer. Speed Accuracy Command memory wer any 6 out of the given 7 questions (1 x 6 = 6 marks) e full form of ARPANET is: Advanced Research Projects Agency NET Advanced Research Power Agency NET Advanced Research Projects Agent NET Advanced Research Power Agency NET e term refers to malicious software (programs) designed the intention to affect the normal functionality by causing harm to the term, or with the intention of getting unauthorized access to the system or uying access to legitimate users of computing resources. Virus Malware Worm	1			
(a) (b) (c) (d) Q3. Ans i The (a) (b) (c) (d) ii The with sys den (a) (b) (c) (d) iii	Speed Accuracy Command memory wer any 6 out of the given 7 questions (1 x 6 = 6 marks) e full form of ARPANET is: Advanced Research Projects Agency NET Advanced Research Power Agency NET Advanced Research Projects Agent NET Advanced Research Power Agency NET e term refers to malicious software (programs) designed the intention to affect the normal functionality by causing harm to the term, or with the intention of getting unauthorized access to the system or bying access to legitimate users of computing resources. Virus Malware	1			
(b) (c) (d) Q3. Ans i The (a) (b) (b) (c) (b) (c) (b) (c) (c) (d) (d) (c)	Accuracy Command memory wer any 6 out of the given 7 questions (1 x 6 = 6 marks) e full form of ARPANET is: Advanced Research Projects Agency NET Advanced Research Power Agency NET Advanced Research Projects Agent NET Advanced Research Power Agency NET e term refers to malicious software (programs) designed the intention to affect the normal functionality by causing harm to the tem, or with the intention of getting unauthorized access to the system or bying access to legitimate users of computing resources. Virus Malware				
(c) (d) Q3. Ans i The (a) (b) (b) (c) (d)	Command memory wer any 6 out of the given 7 questions (1 x 6 = 6 marks) e full form of ARPANET is: Advanced Research Projects Agency NET Advanced Research Power Agency NET Advanced Research Projects Agent NET Advanced Research Power Agency NET e term refers to malicious software (programs) designed the intention to affect the normal functionality by causing harm to the tem, or with the intention of getting unauthorized access to the system or aying access to legitimate users of computing resources. Virus Malware				
(d) Q3. Ans i The (a) (b) (b) (c) (d) (b) (c) (d) ii The iii The (d) (c) (d) (d) iii The (b) (c) (d) (b) (c) (d) iii	wer any 6 out of the given 7 questions (1 x 6 = 6 marks) e full form of ARPANET is: Advanced Research Projects Agency NET Advanced Research Power Agency NET Advanced Research Projects Agent NET Advanced Research Power Agency NET Advanced Research Power Agency NET Advanced Research Power Agency NET e term refers to malicious software (programs) designed a the intention to affect the normal functionality by causing harm to the term, or with the intention of getting unauthorized access to the system or aying access to legitimate users of computing resources. Virus Malware				
Q3. Ans i The (a) (b) (b) (c) (c) (d) ii The (d) (d) ii The (d) (d) iii The (a) (b) (c) (d) (b) (c) (d) (d) iii	wer any 6 out of the given 7 questions (1 x 6 = 6 marks) a full form of ARPANET is: Advanced Research Projects Agency NET Advanced Research Power Agency NET Advanced Research Power Agency NET Advanced Research Power Agency NET a term refers to malicious software (programs) designed the intention to affect the normal functionality by causing harm to the tem, or with the intention of getting unauthorized access to the system or a sying access to legitimate users of computing resources. Virus Malware				
 i The (a) (b) (c) (c) (d) (c) (c) (c) (c) (c) (c) (c) (c) (c) (c	a full form of ARPANET is: Advanced Research Projects Agency NET Advanced Research Power Agency NET Advanced Research Projects Agent NET Advanced Research Power Agency NET a term refers to malicious software (programs) designed the intention to affect the normal functionality by causing harm to the tem, or with the intention of getting unauthorized access to the system or aying access to legitimate users of computing resources. Virus Malware				
(a) (b) (c) (d) ii The with sys den (a) (b) (c) (d) iii	Advanced Research Projects Agency NET Advanced Research Power Agency NET Advanced Research Projects Agent NET Advanced Research Power Agency NET e term refers to malicious software (programs) designed the intention to affect the normal functionality by causing harm to the tem, or with the intention of getting unauthorized access to the system or bying access to legitimate users of computing resources. Virus Malware	1			
(b) . (c) . (d) . ii The with sys den (a) (b) (c) (d) iii	Advanced Research Power Agency NET Advanced Research Projects Agent NET Advanced Research Power Agency NET e term refers to malicious software (programs) designed the intention to affect the normal functionality by causing harm to the tem, or with the intention of getting unauthorized access to the system or bying access to legitimate users of computing resources. Virus Malware	1			
(c) (d) ii The with sys (a) (b) (b) (c) (d) (c) (d) (c) (iii)	Advanced Research Projects Agent NET Advanced Research Power Agency NET e term refers to malicious software (programs) designed the intention to affect the normal functionality by causing harm to the tem, or with the intention of getting unauthorized access to the system or aying access to legitimate users of computing resources. Virus Malware	1			
ii The with sys: iii The with sys: den (a) (b) (c) (d) (b) (c) (d) iii	Advanced Research Power Agency NET term refers to malicious software (programs) designed the intention to affect the normal functionality by causing harm to the tem, or with the intention of getting unauthorized access to the system or aying access to legitimate users of computing resources. Virus Malware	1			
 ii The with sys: den (a) (b) (c) (d) iii	e term refers to malicious software (programs) designed in the intention to affect the normal functionality by causing harm to the tem, or with the intention of getting unauthorized access to the system or aying access to legitimate users of computing resources. Virus Malware	1			
sys: den (a) (b) (c) (d) iii as (c) (d) iv All t (a) (b) (c) (d) v A (b) (c) (d) vi The comm (a) (b) (c) vi Vi Har com (a) (b) (c) (d) Q4. Ans Ste Ste ste	the intention to affect the normal functionality by causing harm to the tem, or with the intention of getting unauthorized access to the system or aying access to legitimate users of computing resources. Virus Malware				
sys den (a) (b) (c) (d) iii as o (b) (c) (b) (c) (b) (c) (d) v A (b) (c) vi The comm (a) (b) (c) vi The comm (a) (b) (c) vi Har con (b) (c) (d) Q4. Ans Ste Ste sort	tem, or with the intention of getting unauthorized access to the system or lying access to legitimate users of computing resources. Virus Malware				
den (a) (b) (c) (d) iii as (c) iv All t (b) (c) (d) v A (b) (c) (d) v A (a) (b) (c) vi The comm (a) (b) (c) vii Har con (a) (b) (c) (d) Q4. Ans Ste Ste Ste	lying access to legitimate users of computing resources. Virus Malware				
(a) (b) (c) (d) iii	Virus Malware				
(b) (c) (d) iii	Malware	1			
(c) (d) (d) (d) (e) (c) (d) (c) (d) (c) (d) (c) (c) (c) (c) (c) (c) (c) (c					
iii					
iv All t iv All t (a) (b) (b) (c) (d) (d) v A vi The comm (a) (b) (c) vi The comm (a) (b) (c) vii Har com (a) (b) (c) vii Har con (a) (b) (c) (d) (d) Q4. Ans Ste Ste ste ste	Trojan Horse				
iv All t (a) (b) (c) (d) v A it ca (a) v A vi The comid (a) (b) (c) vi Har com (a) (b) (c) vii Har com (a) (b) (c) (d) (b) Q4. Ans Ste Ste Ste ste	refers to raising knowledge and awareness about technology such	1			
(a) (b) (c) (d) v A_ it ca vi The com (a) (b) (c) vii Har com (a) (b) (c) vii Ca (b) (c) (d) Q4. Ans i Rea Ste Ste Ste	desktop computers, smartphones, tablets, and other electronic gadgets.				
(b) (c) (d) v A_ it ca vi The com (a) (b) (c) vii Har (a) (b) (c) vii Har (a) (b) (c) (d) Q4. Ans i Rea Ste Ste Ste	the devices are connected to the central controller called hub.	1			
(c) (d) v A	Star topology				
(d) v A	Ring topology				
v A it ca it ca vi The comi (a) (b) (c) vii Har con (a) (b) (c) vii Har con (b) (c) (d) Q4. Ans Ste Ste ste ste	Mesh topology				
it ca it ca vi The commons (a) (b) (c) (c) vii Har commons (b) (c) vii Har commons (b) (c) (b) (c) (b) (c) (d) (c) Q4. Ans Ste Ste Ste Ste	Tree topology				
vi The cominant (a) (b) (c) vii Har cominant (a) vii Har cominant (b) (c) (b) (b) (c) (b) (c) (b) (c) (c) (d) Q4. Anset (b) Ste Ste Ste Ste	is used to restore the input signal to its original form, so that	1			
comi (a) (b) (c) vii Har con (a) (b) (c) (d) Q4. Ans i Rea Ste Ste sort	an travel a larger distance. It is also known as a digital regenerator.				
(a) (b) (c) vii Har con (a) (b) (c) (d) Q4. Ans i Rea Ste Ste sort	act of secretly or stealthily listening to the private conversation or	1			
(b) (c) vii Har con (a) (b) (c) (d) Q4. Ans i Rea Ste Ste sort	munications of others without their consent.				
(c) vii Har con (a) (b) (c) (d) Q4. Ans i Rea Ste Ste sort	Denial of service				
vii Har com (a) (b) (c) (d) Q4. Ans i Rea Ste Ste sort	Phishing				
con (a) (b) (c) (d) Q4. Ans i Rea Ste Ste sort	Eavesdropping				
(a) (b) (c) (d) Q4. Ans i Rea Ste Ste sort	assment or bullying inflicted through the use of electronic or	1			
(b) (c) (d) Q4. Ans i Rea Ste Ste sort	nmunication devices such as computer, mobile phone, laptop, etc.				
(c) (d) Q4. Ans i Rea Ste Ste sort	Cyber bullying				
(d) Q4. Ans i Rea Ste Ste sort	Cyber stalking				
Q4. Ans i Rea Ste Ste sort	Identity theft				
i Rea Ste Ste sort	(d) Ransomware				
Ste Ste sort		1			
Ste sort	wer any 5 out of the given 6 questions (1 x 5 = 5 marks)				
sort	arrange the steps: To sort data in ascending order.				
	arrange the steps: To sort data in ascending order. p 1: Select the cells you want to sort.				
	arrange the steps: To sort data in ascending order. p 1: Select the cells you want to sort. p 2: You can change the select the column based on which you want to				
	arrange the steps: To sort data in ascending order. p 1: Select the cells you want to sort. p 2: You can change the select the column based on which you want to t the data. Also, you can select the Ascending or Descending option.				
	arrange the steps: To sort data in ascending order. p 1: Select the cells you want to sort. p 2: You can change the select the column based on which you want to t the data. Also, you can select the Ascending or Descending option. p 3: Click on OK.				
• •	arrange the steps: To sort data in ascending order. p 1: Select the cells you want to sort. p 2: You can change the select the column based on which you want to t the data. Also, you can select the Ascending or Descending option. p 3: Click on OK. p 4: Click on the Sort option in the Data menu which opens a dialog box				
• • •	arrange the steps: To sort data in ascending order. p 1: Select the cells you want to sort. p 2: You can change the select the column based on which you want to t the data. Also, you can select the Ascending or Descending option. p 3: Click on OK. p 4: Click on the Sort option in the Data menu which opens a dialog box 1,2,3,4	1			
• •	arrange the steps: To sort data in ascending order. p 1: Select the cells you want to sort. p 2: You can change the select the column based on which you want to t the data. Also, you can select the Ascending or Descending option. p 3: Click on OK. p 4: Click on the Sort option in the Data menu which opens a dialog box 1,2,3,4 1,3,4,2				
	arrange the steps: To sort data in ascending order. p 1: Select the cells you want to sort. p 2: You can change the select the column based on which you want to t the data. Also, you can select the Ascending or Descending option. p 3: Click on OK. p 4: Click on the Sort option in the Data menu which opens a dialog box 1,2,3,4 1,3,4,2 1,4,2,3				
(a)	arrange the steps: To sort data in ascending order. p 1: Select the cells you want to sort. p 2: You can change the select the column based on which you want to t the data. Also, you can select the Ascending or Descending option. p 3: Click on OK. p 4: Click on the Sort option in the Data menu which opens a dialog box 1,2,3,4 1,3,4,2	1			

		1
	(b) Standard Filter	
	(c) Advance Filter	
	(d) All of the above	
lii	A macro is a recording of each and every command and action you perform	1
	to :	
	(a) Process a task	
	(b) Complete a task	
	(c) Save a task	
	(d) None of the above	
iv	Calc has a set of called functions.	1
IV	(a) Formulas	•
	(b) Predefined formulas	
	(c) Absolute reference	
	(d) Absolute address	
V	is the main editing view for creating slides.	1
	(a) Slide sorter	
	(b) Normal view	
	(c) Slide master	
_	(d) Slide view	
vi	State true or false: Windows tab consists of commands that work on a	1
	window, like, open and close a window.	
Q5.	Answer any 5 out of the given 6 questions (1 x 5 = 5 marks)	
i	DBMS allow us to:	1
	(a) store data in a structured way.	
	(b) query the database (that is, ask questions about the data)	
	(c) sort and manipulate the data in the database	
	(d) All of the above	
ii	Which of the following is not the benefit of using a DBMS are:	1
	a. Redundancy can be controlled	•
	b. Inconsistence can be avoided	
	c. Data cannot be shared	
	d. Security restrictions can be applied.	4
iii	State True or False: A key of a table which is not selected as the primary key	1
•	is called its candidate key	
iv	constraint make sure that duplicate values in the	1
	specified column are not accepted.	_
V	The statement can be used to see the structure of a table as	1
	indicated in the Create Statement.	
vi	State true or false : AND Operator is used with where clause and returns true	1
	if both the conditions are true.	
Q6.	Answer any 5 out of the given 6 questions (1 x 5 = 5 marks)	
i	GUI stands for?	1
ii	act as a background for other controls.	1
iii		1
	Sets the text to be displayed in the Title bar of the form window.	
iv	State true or false : Object Oriented Programming follows top to bottom	1
14		'
	approach in program design and emphasizes on safety and security of data.	4
V	The characteristics of a variable are:	1
	(a) It has a name.	
	(b) It is capable of storing values.	
	(c) It provides temporary storage.	1
vi	(d) All of the above State true or false : Variable names are case sensitive.	1

SECTION B: SUBJECTIVE TYPE QUESTIONS

Answer any 3 out of the given 5 questions on Employability Skills ($2 \times 3 = 6$ marks) Answer each question in 20 - 30 words.

Q7.	Write the advantages and disadvantages of Verbal Communication.		
Q8.	Why Personal Hygiene is important? Explain.	2	
Q9.	What is the advantage of using a header or a footer in a word processor document?	2	
Q10.	Mention the Aspects to Keep in Mind While Understanding Customer Needs.	2	
Q11.	What is the role of the Government for the success of green economy in the country?	2	

Answer any 3 out of the given 5 questions in 20 - 30 words each (2 x 3 = 6 marks)

Q12.	Differentiated between Hardware and software.	2
Q13.	Name the generic/Country-Specific Domain Names. 1. •com 2. •edu 3. •au 4nz	2
Q14.	Mention the steps to wrap text in a spreadsheet.	2
Q15.	List the steps for inserting a hyperlink to a video in a presentation.	2
Q16.	Differentiate between ComboBox and ListBox	2

Answer any 2 out of the given 3 questions in 30-50 words each ($3 \times 2 = 6$ marks)

Q17.	Differentiate between Slide Show Settings, Custom Animation & slide transition options.	3
Q18.	List any three features of MySQL.	3
Q19.	What is a button group? Which control is generally used with a buttongroup.	3

Answer any 3 out of the given 5 questions in 50-80 words each (4 x 3 = 12 marks)

Q20.	What is the purpose of the following views –	4		
	a. Slide Sorter			
	b. Slide Show			
	c. Notes Page			
	d. Handout Page			
Q21.	Mention any four Protective Measures while accessing Internet.	4		
Q22.	State the difference between the Primary Key, Candidate Key, Alternate Key	4		
	and Foreign Key.			

Q23.	products being sold Table Nam PrCode sto	in the store. he : GYM pres Codes of Pr pres names of P	oducts	GYM" with deta	ails about Fitness	4
	PrCode	PrName	UnitPrice	Manufacturer]	
	P101	Cross Trainer	25000	Avon Fitness]	
	P102	TreadMill	32000	AGFitline]	
	P103	Massage Chair	20000	Fit Express]	
	P104	Vibration Trainer	22000	Avon Fitness]	
	P105	Bike	13000	Fit Express]	
	a) Display b) Display c) Display d) Display	statements to do the names of all the names and names of all pro- all rows sorted in	I the produc unit price o oducts by th n descendi	cts in the store f all the produ ne manufactur ing order of ur	ucts in the store rer "Fit Express"	
Q24.	Write the s	teps to Create a	new Form.			4