



CENTRAL BOARD OF SECONDARY EDUCATION

(An autonomous organization under the Union Ministry of Human Resources Development, Govt. of India)

REGIONAL OFFICE - PATNA

Ambika Complex, Behind State Bank Colony, Near Brahmsthan, Sheikhpura, Bailey Road, Patna- 800014 (Bihar)

Phone: 0612-2332008 Fax: 0612 2332248

CBSE/RO/PTN/Admn/Tender-01/2014

Date-28.09.2014

TENDER NOTICE

Sealed tenders are invited on behalf of The Secretary, CBSE for disposal of the following items:

Description of Work	Quantity (Approx)	Earnest money	Period of Sale of Tender	Date of Opening the Tender	Price of Form(Non-refundable)
"Disposal of Used Answer Books and other Waste material i.e. News papers, OMR Sheets, Books & publication, Synthetc bags etc."	Approx 100 (hundred) Tons	Rs. 45,000/- in form of Bank Draft drawn in favour of the Secretary, CBSE payable at Patna.	29.09.2014 to 13.10.2014 (10.00a.m to 1.00 p.m) on all working days.	13.10.2014 at 4.00 p.m	Rs.100/-

The Tender form alongwith details of items to be disposed and the terms & conditions can be purchased from the CBSE Regional Office, Ambika Complex, Behind State Bank Colony, Near Brahmsthan Sheikhpura, Bailey Road, Patna – 800 014 against cash payment of Rs.100/- or can be downloaded from the Website www.cbse.nic.in. In such case, cost of form should be enclosed in the form of Bank Draft drawn from any scheduled Bank in favour of Secretary, C. B. S. E. payable at Patna only, along with the tender form.

The Tender form complete in all respect along with EMD, duly sealed and supercribing on it "Tender for disposal of used answer books & waste papers, etc" must be dropped in the tender box kept in the office of Asstt. Secretary (Admn) on 2nd Floor up to 1.00 p.m on 13.10.2014. The tender will be opened on the same day at 4.00 p.m by a committee in the presence of participating Tenderers who may wish to be present. The sample of items can be seen in CBSE Regional Office, at the above address.

The Secretary CBSE reserves the right to accept or reject any or all the Tenders without assigning any reason. Incomplete tender and conditional tender or tenders without EMD will be summarily rejected.

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CBSE/RO/PTN/Admn/Tender-01/2014

Tender Form No. _____

Price = Rs. 100/- (Non-refundable)

TENDER FORM

Tender form for disposal of "Raddi" in the form of different waste paper material as per details given below duly completed and addressed to the Regional Officer, Regional Office, Ambika Complex, Behind State Bank Colony, Near Brahmsthan, Sheikhpura, Bailey Road, Patna – 8000 014 must reach the Regional Office on the above address or be put in the Tender Box kept at this office on or before 13.10.2014 up to 1.00 pm alongwith EMD of Rs.45,000/-

M/s _____ are hereby authorized to submit their tender in response to the notice published in the Times of India/Dainik Jagaran/Prabhat Khabar of dated _____ and on CBSE website for purchase of used answer books and other waste materials, empty envelopes, etc.

These tender forms contain total 4 pages. The approximate quantity of material for sale is as below:

SL NO.	NAME OF MATERIAL	QUANTITY (Approx)
(A)	Used Answer Books including continuation sheets, other waste printed paper material and empty envelopes, OMR sheets, News paper, Books & publications, Synthetic bags etc. (to be lifted from Ambika Complex, Behind State Bank Colony, Near Brahmsthan, Sheikhpura, Bailey Road, Patna)	100 Tons

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Encl: Terms and conditions along with Rate Form

TERMS AND CONDITIONS

The terms and conditions for disposal of "Raddi" are as follows:

1. The whole lot shall have to be lifted within 30 days from the date of work order against cash payment.
2. Arrangement for packing in Hessian Bags shall have to be made by the purchaser at his own cost.
3. Tender will be awarded separately for each item.
4. No tender shall be accepted without earnest money and after due date and time i.e. 13.10.2014 upto 1.00 p.m.
5. The quantity of waste material mentioned in the tender form may increase or decrease.
6. No revision of rates shall be permitted after submitting the tender form and during the period of contract.
7. Arrangement for lifting the material shall be made by the Tenderer at his own cost. Weighing shall be done on "Two Dharam Kantas". The weighing of the unloaded truck in the first instance and then the loaded truck (loaded to its maximum capacity) will be done in the presence of the committee of the Board deputed for the purpose by the Competent Authority.
8. The highest bidder for the used answer books, as mentioned against serial No. 1 at page No.4 of this tender form shall have to deposit security deposit of Rs.100000 /- (one lakh) in addition to EMD before lifting the used answer books and other specified material. This will, however, be adjustable while lifting the last installment of used answer books and balance amount will have to be paid before release of earnest money. In case of any default or breach of conditions stipulated above the earnest money and the security deposit shall stand forfeited.
9. Tender form cost of Rs. 100/- should be deposited separately to CBSE in the form of DD/cash, in case of downloading of form from CBSE website i.e. WWW.cbse.nic.in
10. Sample of used Answer Books and different items can be seen at CBSE, Regional Office, Ambika Complex, Behind State Bank Colony, Near Brahmsthan, Sheikhpura, Bailey Road, Patna – 800 014 after the approval of the Assistant Secretary (Exam & Conf.) from 29.09.2014 to 13.10.2014 between 10.00 hrs to 13.00 hrs on any working day.
11. If the material is not lifted within the stipulated period given in its work order, the earnest money and additional security deposit will stand automatically forfeited.
12. Decision of the Chairman of CBSE in all matters concerning the tender will be final and binding on all.
13. Sold paper / Used answer books and some other printed "Raddi" should be used only for preparation of pulp/lugdi and no paper be used for preparing Envelopes etc. An undertaking in this regard is also required to be submitted to this office before lifting the material. In case of non-compliance, the firm shall be liable to be blacklisted and earnest money/security money will be forfeited.
14. The validity of the rates will be for one year from the date of issue of work order.
15. PAN (Permanent Account Number), TAN No. as well as Registration no. of the firm is to be mentioned in the form alongwith supporting documents.
16. The Competent Authority of the Board has a right to cancel all/or part any tender without assigning any reason thereof.
17. The jurisdiction for all kinds of dispute will be Patna.

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The conditions mentioned at SI . No 1 to 16 are acceptable to me/us.

A Bank Draft of Rs. 45,000/- (forty five Thousand Only) in favour of Secretary, CBSE Patna is enclosed vide Bank Draft No _____ dated _____ as earnest money.

Signature _____

Name of Agency with Address _____

Dated _____

Stamp

Phone No: (Off) _____

(Residence) _____

Mobile: _____

PAN:- _____

UNDERTAKING

I/We undertake to purchase any or all the items within the stipulated time against advance cash payment, in case my/our rates are approved.

I/We also undertake that the used answer books and any other material as instructed to me/us will be used for preparation of pulp/lugdi only and will not be used for making envelopes etc.

Signatures of Tenderer(s) _____

Address _____

Phone No _____

Office _____

Residence _____

Mobile _____

Tender Form No. _____

PAN _____

Purchased vide Cash receipt No. _____

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RATES FOR ITEMS

I/We/ M/s_____ hereby submit tender for the purchase of used Answer Books/Empty Envelopes and other waste printed paper, etc.

MATERIAL OF REGIONAL OFFICE PATNA

SL NO	NAME OF ITEM(S)	RATES PER QUINTAL
1	Used Answer Books including continuation sheets, graphs maps etc. (Main /Comptt.)	Rs. _____ Rs.(In words)_____
2	Other Waste materials and slips including examiner Proforma, award list, acceptance letter etc.	Rs. _____ Rs.(In words)_____
3	Old unused question paper	Rs. _____ Rs.(In words)_____
4	Empty cloth line envelopes	Rs. _____ Rs.(In words)_____
5	Used Drawing sheets	Rs. _____ Rs.(In words)_____
6	Books & publications	Rs. _____ Rs.(In words)_____
7	OMR sheets	Rs. _____ Rs.(In words)_____

8	News paper	Rs. _____ Rs.(In words) _____
9	Synthetic bags	Rs. _____ Rs.(In words) _____

Date : _____

Authorized Signatory _____

Name /Stamp of Agency _____

PAN No. _____

TAN No. _____

Firm Registration No. _____